

ORTONVILLE DOWNTOWN DEVELOPMENT AUTHORITY
MINUTES

February 22, 2021 – 7:30am

Zoom Video Conference

President McClerren called the meeting to order at 7:37 a.m. She noted the meeting was being held electronically via ZOOM per Governor’s Executive Order due to Covid-19.

Roll call: **Present:** Amori, Brauer, Brice, Hill, McClerren
 Absent: Quisenberry, Rumball, Wills (with notice)

Also Present: DDA Executive Director Matt Jenkins, and 2 members of the public.

Recitation of Mission: by Brauer

Consent Agenda:

***Motion** by **Hill** seconded by **Brice** to accept the Consent Agenda as presented.

Roll call vote:

Aye: Amori, Brauer, Brice, Hill, McClerren

Nay: None

Absent: Quisenberry, Rumball, Wills

Motion carried 5/0

Public Comments:

None

Disbursements:

A. January 2021

***Motion** by **Hill** seconded by **Brice** to approve disbursements and pay bills for January 2021 in the amount of **\$20,119.45**.

Roll call vote:

Aye: Brauer, Brice, Hill, Amori, McClerren

Nay: None

Absent: Quisenberry, Rumball, Wills

Motion carried 5/0

Elections & Appointments

A. Election of DDA Board Officers

***Motion by Amori**, seconded by **Hill** to approve Courtney McClerren as President, Kim Hill as President Elect, Wayne Wills as Treasurer and Paul Amori as Secretary as Ortonville DDA Board of Director Officers in accordance with the DDA By-Laws, serving a one-year term to end at the DDA Annual Meeting January 2022.

Roll call vote:

Aye: Brice, Hill, Amori, Brauer, McClerren

Nay: None

Absent: Quiseneberry, Rumball, Wills

Motion carried 5/0

B. DDA Appointment – Class of 2025

***Motion by Brauer**, seconded by **Hill** to recommend Paul Amori and Wayne Wills to the Village CEO by the Ortonville DDA Board of Directors in accordance with the DDA By-Laws, to be reappointed as the Class of 2025, serving a four-year term to end at the DDA Annual Meeting January 2025.

Roll call vote:

Aye: Hill, Amori, Brauer, Brice, McClerren

Nay: None

Absent: Quiseneberry, Rumball, Wills

Motion carried 5/0

Board Member Committee Updates:

Amori noted that a “Scavenger Hunt” had been organized and taken place over the weekend that was hugely successful. He indicated that the DDA should consider putting on something similar, as the businesses received numerous new customers.

Business to Come Before the Board:

A. National Main Street (Virtual) Conference – Main Street Now April 12–14

ED Jenkins explained that the National Conference is virtual this year and that MSOC will reimburse for up to two registration fees for board members. He also indicated that there are funds in the education line item that can be used for conference registrations for Village Council and Planning Commission members.

The board decided to move forward with the two reimbursable registrations and offer to pay for several elected official registrations if there is interest, and potentially to some new volunteer recruits if there is

still space. The board also discussed encouraging the business owners to participate with the free small business portion of the conference.

B. Heritage Garden Joint Committee

ED Jenkins explained that the Village Council is considering forming a joint committee for the heritage garden project and in anticipation of the committee being approved at the next Village Council meeting, the DDA has been asked to ask someone to participate in the committee. Amori indicated his interest in the committee.

C. Village Council Liaison to DDA

ED Jenkins explained that he was asked to look into an additional Village Council Liaison to the DDA Board of Directors, and shared that there is nothing in the By-Laws that indicate more than what is already filled is necessary. The board held discussion on advantages and disadvantages of having an additional council representative on the Board of Directors and indicated that the board does not wish to request it at this time.

Additional Business & Board Member Comments:

Council President Brice addressed the board, letting them know that Village Manager Dale Stuart had resigned as of the Friday before, and that the Village would be seeking new candidates for the position in the near future.

Adjournment

***Motion by Amori**, seconded by **Brauer** to adjourn the meeting at 8:52 a.m.

Roll call vote:

Aye: Brice, Brauer, Amori, Hill, McClerren

Nay: None

Absent: Quisenberry, Rumball, Wills

***Motion carries 5/0.**

Respectfully submitted,

Courtney McClerren
Acting Recording Secretary